

LIST OF CURRENT JOB OPENINGS IN WEBER COUNTY CORPORATION. PLEASE DISTRIBUTE TO PERSONS IN YOUR AGENCY CONCERNED WITH JOB RECRUITMENT AND PLACEMENT

<u>JOB TITLE</u>	<u>SALARY</u>	<u>ISSUE</u>
<b>WEB CONTENT MANAGER</b>	\$15.00-\$16.00/HR/	3/27/2015

WEBER-MORGAN HEALTH DEPARTMENT - Part-time – No Benefits

JOB SUMMARY Under general guidance and direction of the Team Leader, designs, and performs administrative functions involving implementation and maintenance of the Weber Morgan Health Department Website.

MAJOR DUTIES (Any one position may not include all of the duties listed, nor do the listed examples include all duties which may be found in positions of this class.)

KEY RESPONSIBILITIES:

1. Assist in developing web applications.
2. Support day-to-day website update and technology requests.
3. Troubleshoot, document and resolve website issues reported by phone or email.
4. Respond to customer inquiries regarding our website.
5. Research and learn new web application and design technologies to solve business requirements and challenges.

MINIMUM QUALIFICATIONS

1. Passion for web development.
2. Good customer service and interpersonal skills.
3. Ability to multitask and prioritize a large volume of projects and tasks.
4. Excellent computer skills and the ability to pick up new technology as needed.
5. Understanding of the following technologies and patterns:
6. Good working knowledge of the HTTP protocol.
7. XHTML and HTML5.
8. CSS and CSS3.
9. Basic JavaScript knowledge.
10. Basic knowledge of PHP.
11. Basic knowledge of MySQL and Oracle Databases a plus

TOOLS AND EQUIPMENT USED Personal computers and components; laser printer; dot matrix printers; printer cleaning supplies; microfiche readers; continuity tester; 10-key calculator; telephone; copy machine; fax machine; various hand tools (including screwdrivers, wrenches, pliers, hammers, dolly, etc.,).

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and smell. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 80 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually quiet.

**POSITION IS OPENED UNTIL FILLED**  
**COUNTY APPLICATION FORM MUST BE SUBMITTED TO:**

**Weber County H.R., 2380 Washington Blvd., 3rd Floor, Suite 340, Ogden, Utah 84401**  
**EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER - DRUG & BACKGROUND TESTING REQUIRED**